



CITY OF DALLAS

**PROPOSAL
FOR
WATER AND WASTEWATER MAIN REPLACEMENTS
AT
VARIOUS LOCATIONS
CONTRACT NO. 20-109 / 20-110**



**dallas water utilities
city of dallas**

ATTENTION!

**THE FOLLOWING PAGES
MUST BE FILLED OUT BEFORE
AND SUBMITTED WITH YOUR
PROPOSAL**

MINORITY/WOMEN OWNED BUSINESS PARTICIPATION

It is the goal of the City of Dallas that a certain percentage of work under each contract will be done by one or more M/WBEs. **Following are the City Council M/WBE goals without consideration for specific ethnic or gender adopted on May 14, 1997 (Resolution Number 97-1605):**

<u>Construction</u>	<u>A & E</u>	<u>Other Professional</u>	<u>Other Services</u>	<u>Goods</u>
25.00%	25.66%	36.30%	23.80%	18.00%

While minority business participation may vary from time to time and in accordance with the nature or procurement and the availability of minority enterprises in that line of work, the City of Dallas believes the goals to be realistically obtainable.

ATTENTION

All bidders must submit *With Their Bid* the following Forms Completed and signed

City of Dallas Business Inclusion and Development Affidavit (Form 203)
City of Dallas Pre-Bid/Proposal Form (OBD-FRM-623)
City of Dallas Ethic Workforce Report (Form 204)

Any firm listed as M/WBE must be certified by one of the following Certification Agencies:

- 1) North Central Texas Regional Certification Agency (NCTRCA)
616 Six Flags Drive, Suite 128
Arlington, Texas 76011
817-640-0606
- 2) Dallas Fort Worth Minority Business Council
2710 N. Stemmons Freeway
Dallas, Texas 75207
214-630-0747
- 3) The Women's Business Council – Southwest
2201 N. Collins, Suite 158
Arlington, Texas 76011
214-299-0566

A list of Minority/Women Owned Business Enterprises or other information or assistance can be obtained from the Office of Business Diversity, City Hall, 3FN, 1500 Marilla Street, Dallas, Texas, 75201, Phone: (214) 243-2131.



CITY OF DALLAS Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.

On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

<u>Construction</u>	<u>Architectural & Engineering</u>	<u>Other Professional</u>	<u>Other Services</u>	<u>Goods</u>
25.00%	25.66%	36.30%	23.80%	18.00%

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Bid Number: _____ **Company Name:** _____

Typed or Printed Name of Certifying Official of Company

Date

Signature of Certifying Official of Company

Title



**CITY OF DALLAS
ETHNIC WORKFORCE COMPOSITION REPORT**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the "Enter" key.)

Company name: _____
Address: _____
Bid #: _____
Telephone Number: _____ - _____ - _____ Ext. _____
Email Address: _____

For Goods/Services
 Please complete the following sections based on the ethnic composition of the (location) entity which is listed on the signature page, for RFB form BDPS-FRM-116, for RFCSP form BDPS-FRM-134
 For Construction/Architectural & Engineering the referenced forms do not apply.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial										
Professional										
Technical										
Office/Clerical										
Skilled										
Semiskilled										
Unskilled										
Seasonal										
Totals:										

Officer's Signature

Title

Typed or Printed Name

Date



CITY OF DALLAS
Office of Business Diversity
Pre-Bid/Proposal Form – Cover Memo

Solicitation Number: _____ Project Name: _____ Company Name: _____

The Office of Business Diversity Pre-Bid/Proposal Form is turned in with all bid documents and proposal packages and certifies that the bidder/proposer agrees to comply with the City of Dallas Business Inclusion and Development Plan (BID Plan).

Section I: Business Inclusion Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. The BID Plan establishes subcontracting goals and requirements for all prospective bidder/proposer to ensure a reasonable degree of M/WBE business inclusion and participation in City contracts. By signing this section, the bidder/proposer agrees to comply with the City of Dallas BID Plan.

Section II: Historical Utilization

The purpose of this section is to show the bidder/proposer's recent history of utilizing M/WBE companies to complete contracts with municipalities. Historical Utilization is not limited to City of Dallas contracts, but should only include the last three projects performed with municipalities. If you have not done business with the City of Dallas or any other municipalities as a prime contractor, leave this section blank.

Section III: Team Make-up/Schedule of Work

The purpose of this section is to confirm the M/WBE participation percentage for the sub-contracting team that will be utilized for the anticipated project. In this section, the prime contractor will show their proposal to meet the established M/WBE subcontracting goal. This section should include all subcontractors, both M/WBEs and non-M/WBEs, and should also include the prime contractor's percentage. Contact the project manager if you require additional lists of M/WBE certified companies to perform scopes of work.

Once the contract has been awarded to the low bidder/most advantageous proposer, the prime contractor is expected to utilize the M/WBEs listed in this section.



**CITY OF DALLAS
Office of Business Diversity
Pre-Bid/Proposal Form (OBD-FRM-623)**

Sections II and III are worth 15 Total Points: Section II = 5 Points Maximum, Section III = 10 Points Maximum

Solicitation Number: _____ Project Name: _____ Company Name: _____

Section I: Business Inclusion Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (MWBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. On May 14, 1997 the City Council adopted the following MWBE participation goals without consideration for specific ethnicity or gender (Resolution Number 97-1605):

Construction - 25.00%, Architectural & Engineering - 25.66%, Professional Services - 36.30%, Other Services - 23.80%, Goods - 18.00%

By signing below, I certify that the information included in sections II and III are true and complete to the best of my knowledge and belief. I further understand and agree that all information will be reviewed and verified by the Office of Business Diversity (OBD). I agree to provide the City of Dallas with a completed copy of all required forms provided within the OBD Inclusion document package. I understand that, for the purpose of MWBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents, my bid may be deemed "non-responsive" and I may be denied award of the contract.

Typed or Printed Name of Company's Certifying Official _____ Signature _____ Date _____

Section II: Historical Utilization

Entity Name Address, City, State, Zip	Contact Person, Title Phone Number	Month/Year of Project	Total Contract Amount	MWBE Goal (%)	Project Name/ Contract Type	MWBE Actual Participation (\$)	MWBE Actual Participation (%)
			\$ -			\$ -	#DIV/0!
			\$ -			\$ -	#DIV/0!
			\$ -			\$ -	#DIV/0!

Include historical MWBE utilization for the last three projects completed ONLY. Not limited to City of Dallas contracts, but should only include projects performed with municipalities.

Section II = 5 Total Points: 3 Projects = 5 Points; 2 Projects = 3 Points; 1 Project = 1 Point

Section III: Team Make-Up/Schedule of Work

Company Name Address, City, State, Zip	Contact Person, Title Phone Number	MWBE Certification # (if applicable)	Ethnicity/ Gender	Local or Non-Local	Scope of Work	Value of Work (\$)	Participation (%)
						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
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						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
						\$ -	#DIV/0!
Total Contract Amount						\$ -	#DIV/0!

Include all subcontractors who will be performing on this project, both MWBEs and Non-MWBEs. This section should include the Prime Contractor's value of work, and the total contract amount will auto populate.

Section III = 10 Total Points: Meets Goal = 5 Points; Exceeds Goal, Additional 3 Points; Diverse Team Make-Up, Additional 2 Points

TO THE HONORABLE MAYOR AND CITY COUNCIL,
CITY OF DALLAS, TEXAS

Gentlemen:

The undersigned hereby certify that the location of the proposed work, the Special Provisions, the General Provisions and Requirements, the Specifications, the forms of Contract and Bonds, have been carefully examined, and that they have had sufficient time to make all tests and investigations necessary to arrive at an intelligent estimate of the cost of doing the work, and agree that if this proposal is accepted by the City of Dallas, all labor, tools, materials, machinery, appliances, equipment, supplies, insurance and other incidentals necessary for doing the said work, will be provided; and the work completed in a first class workmanlike manner in strict accordance with the Special Provisions and requirements, and the Specifications on file in the Office of the Director of Water Utilities Department of the City of Dallas.

The undersigned further agree that if this Proposal is accepted by the City of Dallas, the undersigned will appear before the City Attorney of the City of Dallas, with the sureties offered by

_____ and

_____ execute the Contract in duplicate.

This Proposal, Special Provisions, the General Provisions and Requirements, and the Specifications and such further terms and provisions as may be provided by the City Council, shall become a part of the Contract.

Place: Dallas, Texas

Date: _____

Proposal of _____

A corporation organized and existing under the laws of the State of _____;

Or partnership consisting of _____; or an individual trading as _____

TO THE CITY OF DALLAS, TEXAS
DALLAS, TEXAS

Gentlemen:

The undersigned hereby propose to furnish all labor and material, tools and necessary equipment for the construction of the project, and to perform the work required for the construction of the said project, at the locations set out by the plans and specifications, in strict accordance with the Contract documents.

The undersigned further agree to appear before the City Attorney to execute said contract within ten days from the date of notification of the acceptance of this proposal, or within such time as the Council of the City of Dallas may determine, and in case the undersigned fail or neglect to appear to execute the Contract within the specified time, of which this proposal, the plans, specifications, special provisions and advertisements are a part, the undersigned will be considered as having abandoned it, and the cashier's check or bidder's bond in the sum of

_____ (\$ _____) Dollars
accompanying this proposal will be forfeited to the City of Dallas, Texas by reason of such failure on the part of the undersigned.

The undersigned further agree that the proposal guaranty may be retained by the City of Dallas, Texas, provided the undersigned is one of the three lowest and most advantageous Bidders, and that said proposal guaranty shall remain with the City of Dallas until the Contract has been signed and the bond required for the faithful performance of the Contract has been made by one of the three lowest responsible Bidders; otherwise, proposal guaranty may be obtained from the City Secretary after forty-eight hours from the time of opening the bids.

The undersigned certify that this proposal is made in good faith, without collusion or connection with any other person, persons, partnership, company, firm association or corporation offering bids on this work, for the following sum or prices, to wit:

ITEM NO.	QUANTITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
3550	2	EA	Removal of Internal Obstruction in Existing 6" Wastewater main, complete in place, the sum of <u>One Thousand</u> DOLLARS and <u>No</u> CENTS per each	1,000.00	2,000.00
3551	2	EA	Removal of Internal Obstruction in Existing 8" Wastewater main, complete in place, the sum of <u>Fifteen Hundred</u> DOLLARS and <u>No</u> CENTS per each	1,500.00	3,000.00
3560	4	EA	Furnish and place Connection to Existing Manhole, complete in place, the sum of <u>One Thousand Five Hundred</u> DOLLARS and <u>Ten</u> CENTS per each	1,500.10	6,000.40

SAMPLE

THIS PAGE TO BE USED AS AN EXAMPLE FOR COMPLETING PROPOSAL PAGES

NOTE: The Contractor's Unit Price In Words, Unit Price In Numbers And Total Amount Must Be Shown For Each Bid Item.

**SPECIFICATIONS
AND
FORMS OF CONTRACT AND BONDS
FOR
WATER AND WASTEWATER MAIN REPLACEMENTS
AT
VARIOUS LOCATIONS
CONTRACT NO. 20-109/20-110**

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
1200D	70	LF	For furnishing and placing 2" Copper Water Main, complete in place, the sum of _____ DOLLARS AND _____ CENTS per linear foot		
1500H	20	LF	For furnishing and placing 6" Ductile Iron Water Pipe, complete in place, the sum of _____ DOLLARS AND _____ CENTS per linear foot		
1500J	10	LF	For furnishing and placing 8" Ductile Iron Water Pipe, complete in place, the sum of _____ DOLLARS AND _____ CENTS per linear foot		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
1800F	620	LF	For furnishing and placing 4" Polyvinyl Chloride Water Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
1800H	700	LF	For furnishing and placing 6" Polyvinyl Chloride Water Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
1800J	15,610	LF	For furnishing and placing 8" Polyvinyl Chloride Water Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
1800L	2,640	LF	For furnishing and placing 12" Polyvinyl Chloride Water Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
3000H	50	LF	For furnishing and placing 6" Clay Wastewater Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
3000J	50	LF	For furnishing and placing 8" Clay Wastewater Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
3110J	7,310	LF	For furnishing and placing 8" PVC Pressure Rated Wastewater Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
3110K	730	LF	For furnishing and placing 10" PVC Pressure Rated Wastewater Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
3110L	1,030	LF	For furnishing and placing 12" PVC Pressure Rated Wastewater Pipe, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
3560	2	EA	For furnishing and placing Connection to Existing Manhole, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per each		
3570HxJ	336	LF	For Pipe Bursting of Existing 6" to 8" wastewater main, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
3570KxL	170	LF	For Pipe Bursting of Existing 10" to 12" wastewater main, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
5020	20	TN	For furnishing and placing Extra Iron Fittings, complete in place, the sum of _____ DOLLARS AND _____ CENTS per ton		
5050	295	EA	For furnishing and placing Water Service, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
5091	27	EA	For furnishing and Installing Fire Hydrant, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
5092	21	EA	For Removing Existing Fire Hydrant, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per each		
5093	21	EA	For Deliver Fire Hydrant, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per each		
5100F	6	EA	For furnishing and placing 4" Gate Valve, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per each		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
5100H	31	EA	For furnishing and placing 6" Gate Valve, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
5100J	96	EA	For furnishing and placing 8" Gate Valve, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
5100L	24	EA	For furnishing and placing 12" Gate Valve, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
5110LxJ	6	EA	For furnishing and placing 12" x 8" Tapping Sleeve, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per each		
5160AG	1	EA	For furnish and placing 60" Diameter Water Manhole, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear feet		
5600	6	EA	For Cut & Plug Existing Water Main, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per each		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
5610	15	EA	For Cut and Plug Water Main for Test, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
5650	5	EA	For Cut and removal of Lead Pipe Joints, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
5750B	2	EA	For furnishing and placing 1" Flush Point, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
6060	172	EA	For furnishing and placing Wastewater Lateral, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
6100	9	EA	For furnishing and placing Wastewater Access Device, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
6110AE	5	EA	For furnishing, Epoxy Coating, and placing 48" Diameter Drop Connection Manhole, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
6130AE	26	EA	For furnishing, Epoxy Coating, and placing 48" Diameter Wastewater Manhole, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
6130AG	1	EA	For furnishing, Epoxy Coating, and placing 60" Diameter Wastewater Manhole, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
6141	31	EA	For Vacuum Test for Wastewater Manhole, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
6150AE	1	EA	For Rehabilitating 48" Diameter Manhole Rehabilitation, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
6240	9	EA	For furnishing and placing Tree, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		
6250	10	EA	For furnishing and placing Shrubs, Flowers, Ground Cover, Etc, complete in place, the sum of _____ DOLLARS AND _____ CENTS per each		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
6260	1	LS	For Clearing and Grubbing, complete in place, the sum of _____ DOLLARS AND _____ CENTS per lump sum		
6270	550	LF	For Fence Replacement, complete in place, the sum of _____ DOLLARS AND _____ CENTS per linear foot		
6800	1	LS	For Project Partnering, complete in place, the sum of _____ DOLLARS AND _____ CENTS per lump sum		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
6902	540	SY	For furnishing and placing Block Sodding, complete in place, the sum of _____ DOLLARS AND _____ CENTS per square yard		
6920	9,570	LF	For Television Inspection, complete in place, the sum of _____ DOLLARS AND _____ CENTS per linear foot		
6925	27,890	LF	For Trench Safety and Support, complete in place, the sum of _____ DOLLARS AND _____ CENTS per linear foot		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7030	210	CY	For furnishing and placing Rock Foundation, complete in place, the sum of _____ DOLLARS AND _____ CENTS per cubic yard		
7040	2,880	CY	For furnishing and placing Stabilized Backfill, complete in place, the sum of _____ DOLLARS AND _____ CENTS per cubic yard		
7041	500	CY	For furnishing and placing Flowable Backfill, complete in place, the sum of _____ DOLLARS AND _____ CENTS per cubic yard		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7043	500	CY	For furnishing and placing Four "F" Flowable Backfill, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per cubic yard		
7044	500	CY	For furnishing and placing Four "F" Flowable Base – High Strength, Fast Set, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per cubic yard		
7045	100	CY	For furnishing and placing Grout for Pipeline Abandonment, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per cubic yard		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7050	564	CY	For furnishing and placing Sand Backfill, complete in place, the sum of _____ DOLLARS AND _____ CENTS per cubic yard		
7051	100	SY	For furnishing and placing Topsoil, complete in place, the sum of _____ DOLLARS AND _____ CENTS per square yard		
7052	100	CY	For furnishing and placing Cement Treated Base Backfill, complete in place, the sum of _____ DOLLARS AND _____ CENTS per cubic yard		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7071	60	CY	For furnishing and placing Class "B" Concrete, complete in place, the sum of _____ DOLLARS AND _____ CENTS per cubic yard		
7520	1,660	TN	For furnishing, placing and removing Temporary Paving (Hot Mix Or High Performance), complete in place, the sum of _____ DOLLARS AND _____ CENTS per ton		
7525	410	CY	For removing, furnishing, and placing Flex Base (Crushed Rock) Alley Surface, complete in place, the sum of _____ DOLLARS AND _____ CENTS per cubic yard		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7530	110	LF	For furnishing and placing Concrete Curb and/or Gutter, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
7560	1,560	CY	For furnishing and placing Crushed Rock for Temporary Paving Base, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per cubic yard		
7570	670	CY	For furnishing and placing Reinforced Concrete Paving, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per cubic yard		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7575	100	CY	For furnishing and placing Type 3K-2 Reinforced Concrete paving, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per cubic yard		
7580	70	SY	For furnishing and placing Reinforced Concrete Sidewalk, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per square yard		
7583	110	SY	For furnishing and placing Reinforced Concrete Driveway, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per square yard		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7584	37,420	SY	For furnishing and placing Slurry Seal Surface Treatment, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per square yard		
7585	4	EA	For Barrier Free Ramp, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per each		
7600	2,290	CY	For furnishing and placing Reinforced Concrete Base, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per cubic yard		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7655	1,080	TN	For furnishing and placing Hot-Mix Asphalt Concrete Pavement, complete in place, the sum of _____ DOLLARS AND _____ CENTS per ton		
7710	5,000	LF	For furnishing and placing Silt Fence, complete in place, the sum of _____ DOLLARS AND _____ CENTS per linear foot		
7712	1	LS	For SWPPP, complete in place, the sum of _____ DOLLARS AND _____ CENTS per lump sum		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7713	1	LS	For Erosion Control, complete in place, the sum of _____ DOLLARS AND _____ CENTS per lump sum		
7730	1	LS	For Disposal of Heavily Chlorinated Water Main Flushing Water, complete in place, the sum of _____ DOLLARS AND _____ CENTS per lump sum		
8011	28,530	LF	For Construction Surveying and Staking of Proposed Water and Wastewater Mains, complete in place, the sum _____ DOLLARS AND _____ CENTS per linear foot		

ITEM NO.	QUAN-TITY	UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
8012	22,270	LF	For Construction Surveying and Staking of Proposed Street and Alley Paving, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per linear foot		
20500	16	EA	For Investigation, complete in place, the sum of		
			_____ DOLLARS		
			AND _____ CENTS per each		

**SUMMARY OF BID FOR AWARD EVALUATION
CONTRACT NO. 20-109/110**

TOTAL AMOUNT OF BID:
(Items No. 1200D Thru 200500 Inclusive)
\$ _____

_____ **DOLLARS**

TIME OF COMPLETION AS PER SPECIAL PROVISION S-7

I Acknowledge Receipt Of:

Addendum No. _____	Addendum No. _____
Addendum No. _____	Addendum No. _____
Addendum No. _____	Addendum No. _____

Name of Bidder

PROPOSAL (continued)

The undersigned hereby declare that they have visited sites and have carefully examined the plans, specifications and contract documents relating to the work covered by their bid or bids, that they agree to do the work, and that no representations made by the City are in any sense a warranty, but are mere estimates for the guidance of the Contractor.

Upon receipt of notice of the acceptance of the bid, they will execute the formal Contract attached within ten (10) days, and will deliver a Surety Bond for the faithful performance of this Contract. The bid security attached without endorsement, in the sum of _____ (\$ _____) Dollars is to become the property of the City of Dallas in the event the Contract and Bonds are not executed within the time above set forth, as liquidated damages for the delay and additional work caused thereby.

Number of Signed Sets of Documents: The Contract and all Bonds will be prepared in not less than two (2) counterpart (Original Signed Sets).

Time of Completion: The undersigned agree to complete the work **As Specified Per Special Provision S-7.**

The undersigned further declare that they will provide all necessary tools and apparatus, do all work, and furnish all materials, and do everything required to carry out the above mentioned work covered by this proposal, in strict accordance with the contract documents, and the requirements pertaining thereto, for the sum above set forth.

Respectively submitted,

NOTE: Do not detach bid from other papers. Fill in with ink and submit complete with attached papers

By _____

(Address)

(Must be a street address and not a Post Office Box)

Telephone Number

Cashier's check or the attached Bid Bond, payable to the City of Dallas in an amount of not less than five percent of total Bid submitted must accompany Bid. City reserves the right to reject any or all Bids.

NOTE!

**USING ANOTHER FORM OF BID BOND OTHER THAN
THE ONE SHOWN IN THIS PROPOSAL MAY RESULT
IN THE REJECTION OF BID.**

The name of the resident agent in Dallas County of the Surety Company is also required. (This name must be the name of a natural person residing in **Dallas County, Texas**)

BID BOND

THE STATE OF TEXAS

KNOWN ALL MEN BY THESE PRESENTS

COUNTY OF DALLAS

THAT we, _____, as Principal, and _____, a Corporation duly organized under the laws of the State of _____ and authorized to do business in the State of Texas, as Surety, are held and firmly bound unto the

CITY OF DALLAS, TEXAS, a Municipal Corporation,

as Obligee, in the penal sum of **FIVE PERCENT (5%) OF THE GREATEST AMOUNT BID**, lawful money of the United States of America; for the payment of which, will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED, AND DATED this _____ day of _____ 20____.
WHEREAS, the Principal is herewith submitting this proposal for:

THE CONDITION OF THE ABOVE OBLIGATIONS ARE SUCH, that if the aforesaid Principal shall be awarded the Contract, the said Principal will, within the time required, enter into a Contract and give Bonds for the faithful performance of the Contract and the prompt payment for labor and materials in the prosecution thereof, then this obligation shall be null and void, otherwise the Principal and Surety will pay unto the Obligee the full penal sum thereof, as liquidated damages, it being difficult and impractical to determine accurately the actual amount of damages occurring to the Obligee by reasons of Principal's failure to execute said Contract and Bonds.

PROVIDED FURTHER, that if any legal action be filed upon this Bond, venue shall lie exclusively in Dallas County, Texas.

ATTEST

PRINCIPAL

Secretary

By _____
(Title)

ATTEST

SURETY

Secretary

By _____
(Title)

BID BOND (Continued)

(NOTE: Certified copy of Power of Attorney must be attached hereto unless previously on file with the City Secretary.)

The Resident Agent of the Surety in Dallas County, Texas, for delivery of Notice and Service of Process is:

NAME _____ **ADDRESS** _____

_____ **TELEPHONE** _____

The Bidder must complete this form regardless of whether or not the same information is given in the Bidder's Bond:

1. Complete name and address of Surety Company for Performance and Payment Bonds:

2. Name of the Attorney-In-Fact of the Surety Company:

3. The name of the resident agent of the Surety Company in Dallas, County, Texas, (this name must be the name of a natural person residing in Dallas County, Texas):

4. Address of the resident agent of the Surety Agent in Dallas, County, Texas, (this must be a street address and not a Post Office box number):

Name of Bidder

Address

EXPERIENCE RECORD

Name: _____

Address: _____

Submitted By: _____

Name: _____

Telephone: (_____) _____

- I. How many years has your organization been in business as a General Contractor?

- II. State the work normally performed by your forces.

- III. Have you ever failed to complete any work awarded to you? If so, note when, where, why, and owner contact.

- IV. On a separate sheet, list the major construction contracts your organization has completed in the past three years, giving the type of contract, owner, owner contact, contract amount, date of completion and percentage of the work performed with your own forces. Resumes of key personnel to be assigned to the project must be provided with current assignments listed. Please provide a separate listing of City of Dallas contracts.

- V. Are you or your surety currently involved in any litigation with the City of Dallas? If yes, explain.

Signature

Date

Title



Date of Bid Opening _____

BIDDER'S AFFIDAVIT

The following information is required by City Council Resolution #891132.
Failure or refusal to complete this form may result in bid rejection.

The undersigned certifies that safety records from the Dallas OSHA office or the local OSHA office in which this firm does business does not reflect penalties for six (6) or more serious violations, none of which may be repeat violation, nor may it reflect three (3) or more willful violations, none of which may be repeat violations, within the preceding three (3) years.

Name of Signatory _____ Title _____ Address _____

Corporate Authorized _____ Title _____ Address _____
Signatory (Only)

The above signature must be by a Corporate Officer.

Legal Name of Bidder _____ Address _____

SWORN TO AND SUBSCRIBED BEFORE ME on this _____ day of _____,
20_____, to certify which witness my hand and seal of this office.

NOTARY PUBLIC, STATE OF _____

Printed Name of Notary

ATTENTION!

Read and follow the directions on the following page.

BE SURE TO **STRIKE THROUGH** the item indicated in (2) **OR** (3) that **DOES NOT APPLY** in the Environmental Record Affidavit.

ENVIRONMENTAL RECORD AFFIDAVIT

For purposes of this Affidavit:

- (A) the term "Bidder/Proposer" includes any and all authorized officers, employees, agents, or other representatives of Bidder/Proposer working in that capacity on behalf of Bidder/Proposer within the past three (3) years prior to the date of this Affidavit;
- (B) the term "Environmental Laws" includes the (i) Clean Air Act, (ii) Clean Water Act, (iii) any rules, regulations, or ordinances promulgated pursuant to either of the above mentioned acts by State, Federal, or local regulatory authorities, or (iv) any other State, Federal, or local environmental law, rule, regulation, or ordinance related to the protection of the environment, including but not limited to solid waste disposal, hazardous waste disposal, illegal discharges of pollutants, and other similar environmental laws, rules, regulations, and ordinances.

I, _____, the duly authorized representative of _____ (Hereinafter called the "Bidder/Proposer"), hereby swears (or affirms) on behalf of Bidder/Proposer the following:

- (1) That Bidder/Proposer has received and read the Contractor Environmental Packet. Bidder/Proposer also understands that the Contractor Environmental Packet is not intended to be all-inclusive, but rather a guideline for environmental responsibility.

[Strike the item indicated below that does NOT apply in this Affidavit.]

- (2) That Bidder/Proposer *has not* been served with any notices of violation, or notices of enforcement, nor had any civil or criminal fines or penalties imposed by any regulatory authority for a violation of any Environmental Laws within the past three (3) years prior to the date of this Affidavit.
- (3) That Bidder/Proposer *has* been served with any notices of violation or notices of enforcement or had any civil or criminal fines or penalties imposed by any regulatory authority for a violation of any Environmental within the past three (3) years prior to the date of this Affidavit as follows:

[If item (3) applies, use a separate sheet to list the notices of violation or enforcement, and any adjudication of actual violations, along with copies of any compliance documents issued by the regulatory authority in connection with the notices or actual violation, and attach the separate sheet to this affidavit.]

Subscribed to and sworn before me on this the _____ day of _____, 20____.

[Seal]

Notary Public
State of Texas

My Commission expires _____

A 27. CEMENT USE ON PUBLIC PROJECTS

Item **303.3.6.COD: Cement Used on Public Projects - Sustainable Air Quality**, as shown in the *City of Dallas Addendum to the North Central Texas Council of Governments Public Works Construction Standards (Fourth Edition, October 2004), Latest Edition*, is hereby replaced with the following:

(Page 303-14. Add the following:)

303.3.6.COD: CEMENT USED ON PUBLIC PROJECTS – SUSTAINABLE AIR QUALITY:

(A) Pursuant to Section 271.907 of the Texas Local Government Code, as amended, the OWNER will give a bid preference to the Bid of a CONTRACTOR who certifies in the Bid that, in the purchase of concrete or other products using Portland cement in construction of the Project, the CONTRACTOR will utilize Portland Cement from manufacturers who:

- (1) are in compliance with all applicable state and federal environmental standards relating to the emission of NO_x, including all applicable TCEQ and EPA rules and regulations; and
- (2) operate kilns with emissions that exceed the standards for NO_x emissions set out in 30 Tex. Admin. Code § 117.3110(a)(1)-(4) (as provided presently and as may be amended in the future) by the following percentage amounts:
 - (a) for each long wet kiln, 10 percent lower than the standard for long wet kilns located in Ellis County, Texas as set out in 30 Tex Admin Code § 117.3110(B);
 - (b) for each long dry kiln, 20 percent lower than the standard for long dry kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code § 117.3110(a)(2);
 - (c) for each preheater kiln, 20 percent lower than the standard for preheater kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code § 117.3110(a)(3); and
 - (d) for each preheater-precalciner or precalciner kiln, 35 percent lower than the standard for preheater-precalciner and precalciner kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code § 117.3110(a)(4).
[Reference: City Council Resolution No. 11-0657, passed by the Dallas City Council on March 9, 2011.]

- (B) The preference shall apply only to the extent that the CONTRACTOR'S Bid, as certified, is not greater than 105 percent of the lowest responsible Bid of a CONTRACTOR who does not or cannot certify that it will utilize Portland cement from a cement kiln meeting the above-mentioned emission standards. The OWNER reserves the right to pursue any remedies it has under the CONTRACT Documents in the event the CONTRACTOR falsely certifies to the requirements stated above, including but not limited to termination of the CONTRACT, adverse evaluation at final completion of the CONTRACT, or debarment from participation in future construction contracts the OWNER may advertise or award. The OWNER also reserves the right to reject any load or item of Portland cement, concrete, or other product containing Portland cement delivered in the event it is discovered that the Portland cement used in the load or item was not manufactured as certified.
- (C) When a bidding preference has been granted as provided herein and any load or item of Portland cement, concrete, or other product which contains Portland cement is delivered to the Project site for use, the CONTRACTOR shall obtain and present to the OWNER a sworn-to certification, using a certification form approved by the OWNER, from the Portland cement or concrete manufacturer that the load or item delivered contains no Portland cement other than Portland cement meeting the requirements as specified in Paragraph (A). The CONTRACTOR shall also obtain a manifest for each Portland cement or concrete load showing the quantity of Portland cement or concrete delivered and the location of the manufacture of the Portland cement, along with the name of a designated representative of the Portland cement manufacturer for purposes of contact by the OWNER if necessary. On a monthly basis or other frequency desired by the OWNER, the CONTRACTOR shall furnish for inspection by the OWNER of a copy of the delivery manifests obtained. The CONTRACTOR shall certify in writing that the manifests are true and correct to the best of the CONTRACTOR'S knowledge. Notwithstanding the manufacturer's certification, the CONTRACTOR will be held responsible in the event the OWNER discovers that the cement used was not manufactured in accordance with the requirements of Paragraph (A).
- (D) The OWNER reserves the right to pursue any remedies it has under the CONTRACT Documents in the event the CONTRACTOR fails to comply with this materials specification, including but not limited to termination of the CONTRACT, adverse evaluation at final completion of the CONTRACT, or debarment from participation in future construction contracts the OWNER may advertise or award. The OWNER also reserves the right to reject any load or item of Portland cement, concrete, or other product containing Portland cement delivered in the event it is discovered that the Portland cement used in the load or item was not manufactured as certified.
- (E) Copies of the required forms are found on the following pages:

CEMENT PREFERENCE CERTIFICATION

I, _____, the _____ [state title of officer of company] of _____ [legal name of bidder company], do hereby certify that my bid for concrete products utilizes Portland cement produced by vendors who:

- (1) are in compliance with all applicable state and federal environmental standards relating to the emission of NOx, including all applicable TCEQ and EPA rules and regulations; and
- (2) operate kilns with emissions that exceed the standards for NOx emissions set out in 30 Tex. Admin. Code § 117.3110(a)(1)-(4) (as provided presently and as may be amended in the future) by the following percentage amounts:
 - (a) for each **long wet kiln**, 10 percent lower than the standard for long wet kilns located in Ellis County, Texas as set out in 30 Tex. Admin. Code § 117.310(a)(1)(B) **[As of 3-9-11, wet kiln NOx emissions can NOT exceed 3.6 lbs per ton of clinker produced.]**;
 - (b) for each **long dry kiln**, 20 percent lower than the standard for long dry kilns located in Ellis County, Texas, as set out in 30 Texas. Admin. Code § 117.3110(a)(2) **[As of 3-9-11, dry kiln NOx emissions can NOT exceed 4.1 lbs per ton of clinker produced.]**;
 - (c) for each **preheater kiln**, 20 percent lower than the standard for preheater kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code § 117.3110(a)(3) **[As of 3-9-11, preheater kiln NOx emissions can NOT exceed 3.0 lbs per ton of clinker produced.]**; and
 - (d) for each **preheater-precalciner or precalciner kiln**, 35 percent lower than the standard for preheater-precalciner and precalciner kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code § 117.3110(a)(4) **[As of 3-9-11, preheater-precalciner or precalciner kiln NOx emissions can NOT exceed 1.8 lbs per ton of clinker produced.]**.

BIDDER:

Print Name and Title

SUBSCRIBED and SWORN TO before me this ____ day of _____, 20__.

[Seal]

Notary Public, State of Texas

My commission expires: _____

CONTRACTOR'S ACT OF ASSURANCE

STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME _____, a Notary Public duly commissioned and qualified in and for the County of _____ in the State of Texas came and appeared _____, as represented by _____, the Corporation's _____, who declares he/she is authorized to represent _____ pursuant to provisions of a resolution adopted by said Corporation on the ____ day of _____, 20____ (a duly certified copy of such resolution is attached to and is hereby made a part of this document).

_____, as the representative of, _____ declares that _____ assures the Texas Water Development Board that it will construct _____ project at _____, Texas, in accordance with sound construction practice, all laws of the State of Texas, and the rules of the Texas Water Development Board.

GIVEN UNDER MY HAND and seal of office this _____ day of _____, 20____.

(Notary Public in and for the State of Texas)

(Print Name)

[SEAL]

CONTRACTOR'S ACT OF ASSURANCE RESOLUTION

I hereby certify that it was RESOLVED by a quorum of the directors of the _____ (Name of Corporation),
meeting on the _____ day of _____, 20____, that:

Authorized Representative(s):

be, and hereby is/are authorized to act on behalf of _____
(Name of Corporation), as its representative in all business transactions conducted in the State of
Texas, and;

That all above resolution was unanimously ratified by the Board of Directors at said
meeting and that the resolution has not been rescinded or amended and is now in full forces and
effect; and;

In authentication of the adoption of this resolution, I subscribe my name and affix the seal
of the Corporation this _____ day of _____, 20____.

(Secretary)

[SEAL]

BIDDER'S CERTIFICATIONS

Project Name: _____

Project Number: _____

Contract For: _____

The following certifications must be completed by the bidder for each contract.

A. EQUAL EMPLOYMENT OPPORTUNITY:

I have developed and have on file at each establishment affirmative action programs pursuant to 41 CFR Part 60-1.7.

I have:

- () participated in previous contract(s) or subcontract(s) subject to the equal opportunity clause under Executive Orders 11246 and 11375. I have filed all notices, contract specifications, and compliance reports due under the requirements contained in 41 CFR Part 60-4.
- () **not** participated in previous contracts(s) subject to the equal opportunity clause under Executive Orders 11246 and 11375 and 41 CFR Chapter 60.

B. NONSEGREGATED FACILITIES

I certify that I do not and will not maintain any facilities provided for my employees in a segregated manner, or permit my employees to perform their services at any location under my control where segregated facilities are maintained; and that I will obtain a similar certification prior to the award of any federally assisted subcontract exceeding \$10,000 which is not exempt from the equal opportunity clause as required by 41 CFR Part 60-1.8.

I will obtain a similar certification from any proposed subcontractor(s), when appropriate.

I understand that a false statement on this certification may be grounds for rejection of this bid proposal or termination of the contract award.

Typed Name and Title of Bidder's Authorized Representative

Signature of Bidder's Authorized Representative

Date

Name and Address of Bidder

**THE FOLLOWING PAGES
ARE TO BE COMPLETED
BY THE APPARENT
LOW BIDDER / MOST ADVANTAGEOUS BIDDER**

TWDB-0216
TEXAS WATER DEVELOPMENT BOARD
AFFIRMATIVE STEPS SOLICITATION REPORT

I. PROJECT INFORMATION

TWDB Project Number	Applicant/Entity Name	Total TWDB Funding Request	Program Type (insert "X" for all that apply)
			<input type="checkbox"/> Drinking Water SRF (DWSRF)
			<input type="checkbox"/> Clean Water SRF (CWSRF)

Project Name: _____

Solicitation By: Applicant/Entity OR Prime Contracted Business: _____Project Phase: Prior to Closing Release of funding for PADs Construction Contract # _____**II. SOLICITATION METHOD(S) UTILIZED**

At least two methods of solicitation are required. Select the method(s) utilized for the solicitation. Copies of the actual postings, direct contact email/phone log, etc. must be attached to this form as support documentation for each method used. Failure to adequately follow these steps will result in the requirement to complete additional steps in order to become compliant.

- Newspaper Advertisements Meetings or Conferences Trade Association Publications
 Minority Media Internet & Web Postings Other Government Publications
 Direct Contact by Phone, Fax, USPS Mail, or Email*

If using direct contact, entities must solicit to a **minimum of 3 businesses/firms (at least one being a DBE) for each category of contract sought (i.e., construction, supplies, equipment, or services) to demonstrate a Good Faith Effort.*

III. PROJECT BIDDERS LIST:

List on the following table, or provide on a separate list, each business entity directly solicited for procurement or that submitted a bid for consideration.

Instructions for Columns 1 - 4	1 - Full business name (line one) & point of contact (line two) 2 - Business address 3 - Telephone number 4 - Email address for the business
Instructions for Column 5	Enter one of the following procurement or contract categories: CONSTRUCTION – SUPPLIES – EQUIPMENT – SERVICES <i>For detailed definitions, review guidance document, TWDB-0210.</i>
Instructions for Column 6	Enter the type of business: MBE - Minority Business Enterprise, WBE - Women-owned Business Enterprise, or OTHER - Company or firm is Non-MBE or WBE

Notice: Entities receiving State Revolving Fund financial assistance must create and maintain a Bidders List if the entity is subject to, or chooses to follow, competitive bidding. The Bidders List must include all firms that bid or quoted on contracts under EPA assisted projects, including both MBE/WBEs and non-MBE/WBEs. Entities must keep all Bidders Lists until project completion or the recipient is no longer receiving EPA funding under the loan, whichever is later. Entities with loans totaling less than \$250,000 during a state fiscal year are exempt from the Bidders List requirement, but must still meet DBE program requirements. The Bidders List requirement also applies to all Prime Contracted Businesses/Firms that make subcontracting.

Column 1 Business Name & Point of Contact	Column 2 Business Address	Column 3 Telephone Number	Column 4 E-Mail Address	Column 5 Procurement Category	Column 6 MBE/WBE Status
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					

Use additional sheets if necessary

Signature – Authorized Representative	Title (print legibly)	Date

IV. TWDB APPROVAL SIGNATURE

Signature indicates the form meets DBE requirements.

DBE Coordinator	Approval Date

TWDB-0217
TEXAS WATER DEVELOPMENT BOARD (TWDB)
PRIME CONSULTANT/CONTRACTOR CERTIFICATION

I. PROJECT INFORMATION

TWDB Project Number	Applicant/Entity Name	Total of TWDB Funding	Program Type (insert "X" for all that apply)	
			<input type="checkbox"/>	Drinking Water SRF (DWSRF)
			<input type="checkbox"/>	Clean Water SRF (CWSRF)

Prime Consultant/Contractor: _____

Contract Number: _____ **Contract Amount:** _____

II. GOOD FAITH EFFORT (Applicable to all subcontracts awarded by the prime contractor/consultant)

I understand that it is my responsibility to comply with all state and federal regulations and guidance in the utilization of Minority and Women-owned Businesses in procurement. I certify that I will make a "good faith effort" to afford opportunities for Minority Business Enterprise (MBE), and Women-owned Business Enterprise (WBE) by:

1.	Including qualified MBEs and WBEs on procurement solicitation lists
2.	Soliciting potential MBEs and WBEs
3.	Reducing contract size/quantities when economically feasible to permit maximum participation by MBEs and WBEs
4.	Establishing delivery schedules to encourage participation by MBEs and WBEs
5.	Using the services and assistance of the Small Business Administration, Minority Business Development Agency, U.S. Department of Commerce, and Texas Marketplace
6.	Submitting documentation to the Applicant/Entity to verify good faith effort, steps 1-5.
<input type="checkbox"/>	EXCEPTION: As the Prime Consultant/Contractor, I certify that I have reviewed the contract requirements and found no available subcontracting opportunities. I also certify that I will fulfill 100 percent of the contract requirements with my own employees and resources. (Check if applicable)
Signature – Prime Consultant/Contractor	
Title (print legibly)	
Certification Date	

III. PROJECT PARTICIPATION ESTIMATES

The Cost Categories mentioned below are goals. These goals are neither standards nor quotas. Recipients of financial assistance are not required to meet the fair share objectives. They must, however, acknowledge that they are aware of and are actively pursuing the fair share objectives with their procurements.

	Potential MBE Participation Goal	Potential WBE Participation Goal
Construction	19.44%	9.17%
Supplies	25.34%	8.82%
Equipment	16.28%	11.45%
Services	20.41%	13.66%

The fair share goals listed above are required by 40 CFR Part 33 Subpart D and are directly negotiated with EPA Region 6. Entities receiving federal financial assistance are subject to the TWDB's goals and may not be substituted with other agency or program goals.

IV. TWDB APPROVAL SIGNATURE

Signature indicates the form meets DBE Requirements.

DBE Coordinator	Approval Date

**TWDB-0373
TEXAS WATER DEVELOPMENT BOARD
PARTICIPATION SUMMARY**

I. PROJECT INFORMATION

TWDB Project Number	Applicant/Entity Name	Total TWDB Funding Request	Program Type (insert "X" for all that apply)	
			<input type="checkbox"/>	Drinking Water SRF (DWSRF)
			<input type="checkbox"/>	Clean Water SRF (CWSRF)

Project Name: _____

Solicitation By: Applicant/Entity OR Prime Contracted Business: _____

Project Phase: Prior to Closing Release of funding for PADs Construction Contract # _____

Instructions	
Column 1	Enter the full name, street address, city/state/zip for each firm awarded a contract for the project.
Column 2	Enter one of the following procurement or contract categories: CONSTRUCTION – SUPPLIES – EQUIPMENT – SERVICES
Column 3	Enter the type of business: MBE (Minority Business Enterprise), WBE (Women-owned Business Enterprise), or OTHER (NOTE: OTHER = Company or firm is Non-MBE or WBE)
Column 4	Enter the exact amount of the awarded contract.
Column 5	Enter the exact date the contract was executed or the proposed date of contract execution.

If valid MBE/WBE firms are awarded contracts, a copy of their certification is required to be attached with this form for each MBE/WBE business listed.

Notice: Brokers may not be listed below as an MBE or WBE. A broker is a firm that does not perform, manage, or supervise the work of its sub/contract in a manner consistent with the normal business practices for sub/contractors in its line of business. For more specifics, review guidance document, TWDB-0210.

II. LIST OF ACTUAL CONTRACTS/PROCUREMENTS

	Column 1 Name & Address of Contracted Firm/Vendor	Column 2 Procurement Category	Column 3 MBE/WBE Status	Column 4 Contract Amount (\$)	Column 5 Contract Execution Date
1.					
2.					
3.					
4.					
5.					
6.					

(Table continues on the next page)

	Column 1	Column 2	Column 3	Column 4	Column 5
	Name & Address of Contracted Firm/Vendor	Procurement Category	MBE/WBE Status	Contract Amount (\$)	Contract Execution Date
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

Use additional sheets if necessary

Signature – Authorized Representative	Title (print legibly)	Date

III. TWDB APPROVAL SIGNATURE

Signature indicates the form meets DBE requirements.

DBE Coordinator	Approval Date

CONCRETE/CEMENT DELIVERY CERTIFICATION

I, _____, the _____ [state title of officer of company] of _____ [legal name of Portland cement or concrete manufacturer], do hereby certify that the concrete/cement products delivered between _____ and _____ to the City of Dallas project known as _____ utilizes Portland cement produced by vendors who:

- (1) are in compliance with all applicable state and federal environmental standards relating to the emission of NOx, including all applicable TCEQ and EPA rules and regulations; and
- (2) operate kilns with emissions that exceed the standards for NOx emissions set out in 30 Tex. Admin. Code § 117.3110(a)(1)-(4) (as provided presently and as may be amended in the future) by the following percentage amounts:
 - (a) for each **long wet kiln**, 10 percent lower than the standard for long wet kilns located in Ellis County, Texas as set out in 30 Tex. Admin. Code §117.310(a)(1)(B) **[As of 3-9-11, wet kiln NOx emissions can NOT exceed 3.6 lbs per ton of clinker produced.]**;
 - (b) for each **long dry kiln**, 20 percent lower than the standard for long dry kilns located in Ellis County, Texas, as set out in 30 Texas. Admin. Code §117.3110(a)(2) **[As of 3-9-11, dry kiln NOx emissions can NOT exceed 4.1 lbs per ton of clinker produced.]**;
 - (c) for each **preheater kiln**, 20 percent lower than the standard for preheater kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Cod §117.3110(a)(3) **[As of 3-9-11, preheater kiln NOx emissions can NOT exceed 3.0 lbs per ton of clinker produced.]**; and
 - (d) for each **preheater-precalciner or precalciner kiln**, 35 percent lower than the standard for preheater-precalciner and precalciner kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code §117.3110(a)(4) **[As of 3-9-11, preheater-precalciner or precalciner kiln emissions can NOT exceed 1.8 lbs per ton of clinker produced.]**.

CONCRETE/CEMENT MANUFACTURER:

Print Name and Title

SUBSCRIBED and SWORN TO before me this ____ day of _____, 20__.

[Seal]

Notary Public, State of Texas

My commission expires: _____

WORK WITH OWN FORCES

Where a Contractor indicates lower M/WBE participation than the City of Dallas typically sees for similar projects and the Contractor is indicating there are limited subcontracting opportunities as a result of the Contractor performing the remaining work with their own forces as their normal business practice the following information may be deemed adequate documentation.

For each previous project

Name of Project
Location
Contracting Agency
Description of work performed

For each specific item of work (i.e. hauling, concrete pavement, pipe installation, etc.)

Work Force

Documentation showing name and job classifications.

Which individuals actually performed the work?

If individuals were classified other than what the work called for, why? (i.e. Pipefitter performing concrete finishing work.)

List of extra individuals hired to do this work (temporary, day laborers, etc.) Is the same work force to be used on this project?

Note: If additional personnel are required, an M/WBE subcontracting opportunity exists; this includes, but is not limited to, M/WBE temporary personnel agencies, subcontractors, and suppliers.

Equipment

List equipment required for that specific item of work. Did the Contractor own the equipment? Is it available for use on this job?

Note: If equipment was rented, is not available for this job or if additional equipment will be required, an M/WBE subcontracting opportunity exists. This includes, but is not limited to, equipment rental or purchase from M/WBE firms.

Verification:

The Contractor must provide written verification from a representative of the contracting agency with knowledge of the project verifying that the Contractor did perform the work stated with its own forces.

For each area where specific work was subcontracted on previous jobs but the intent is to use the Contractor's own forces for the proposed job:

Reason for change in practice

If work load, provide documentation to prove

If new responsibilities for crews; provide documentation on training or reclassification, etc.

Note: Documented previous poor performance on the part of a subcontractor is a legitimate reason not to use that particular subcontractor again but does not eliminate the need to contact other qualified M/WBE firms for that work item.



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: _____

Bid/Contract #: _____

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (if Applicable) [3]	Contact Name, Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Notes:							#VALUE!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name, Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
Notes:							#DIV/0!		
						Total Bid Amount:	\$ -	\$ -	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: _____ Title: _____

Printed Name: _____ Date: _____

Company Name: _____



CITY OF DALLAS
SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas
Business Development & Procurement Services

DATE: _____

Project Name: _____

Bid # _____

will provide the following

M/WBE Subcontractor on the project

good(s)/service(s): _____

to _____
Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: _____

M/WBE Certification Number: # _____
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime \$ _____ NCTRCA
DFWMSDC
MWBE/DBE Sub Participation Amount \$ _____ % _____ WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Officer's Signature (Prime Contractor)

Officer's Signature (M/WBE/DBE Subcontractor)

Printed Name (Prime Contractor)

Printed Name (M/WBE/DBE Subcontractor)

Title (Prime Contractor)

Title (M/WBE/DBE Subcontractor)

Date

Date

Please select or list all Chambers or Advocacy groups you are a member of:

- Greater Dallas Asian American Chamber of Commerce
Greater Dallas Black Chamber of Commerce
Greater Dallas Hispanic Chamber of Commerce
U.S. Pan Asian American Chamber of Commerce

Prime Sub checkboxes

- Asian Contractors Association
Regional Black Contractors Association
Regional Hispanic Contractors Association

Prime Sub checkboxes

Other _____



CITY OF DALLAS
Business Inclusion and Development Documentation Form

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the "Enter" key.)
Bid #:

Project Name _____

Firm Name and Address: _____

1. Did you meet with a staff member of Business Development and Procurement Services (BDPS)?

Please make a selection: Name of staff member: _____

2. Did you utilize a current MWBE directory from the City's BDPS ResourceLINK Team for this project?

Please make a selection: Date of Listing: _____

3. Did you provide plans and specifications, bids or proposals to potential MWBEs or information regarding the location of plans and specifications, bids, or proposals for this project?

Please make a selection:

4. If MWBE bids and proposals were received and rejected, you must attach documentation of the received bid and the reason for rejection? (i.e. letters, memos, telephone calls, meetings, etc.)

5. Complete the attached Documentation Form(s) to further explain good faith efforts to obtain MWBE participation on this project. If there is written documentation of efforts with the MWBEs who responded affirmatively to the bidder's written notice please attach documentation (i.e. quotes, or e-mails).



**CITY OF DALLAS
Business Inclusion and Development Documentation Form**

(Note: Please use the Tab button, arrows or mouse to move from one section to the next. Please DO NOT use the "Enter" key.)

Project Name #: _____ Bid #: _____

Firm Name and M/WBE Certification Number	Person Contacted and Date	Telephone Number and Email Address	Type of Work	Method of Communication (Telephone/Email)	Response
		- -			
		- -			
		- -			
		- -			
		- -			
		- -			
		- -			

Please use the form(s) below if additional space is needed. Intentional misrepresentation could result in criminal prosecution.

Officer's Signature: _____ Title: _____ Date: _____

Printed Name: _____ Date: _____



**CITY OF DALLAS
Business Inclusion and Development Documentation Form**

(Note: Please use the Tab button, arrows or mouse to move from one section to the next. Please DO NOT use the "Enter" key.)

Project Name & Bid/Contract #: _____ #:

Firm Name and M/WBE Certification Number	Person Contacted and Date	Telephone Number and Email Address	Type of Work	Method of Communication (Telephone/Email)	Response
		- -			
		- -			
		- -			
		- -			
		- -			
		- -			
		- -			

Please use the form below if additional space is needed. Intentional misrepresentation could result in criminal prosecution.

Officer's Signature: _____ Title: _____ Date: _____

Printed Name: _____ Date: _____



**CITY OF DALLAS
CHANGE OF M/WBE SUBCONTRACTOR/SUPPLIER FORM**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Prime Contractor: _____ Officer's Signature: _____

Address: _____ Telephone: _____ - _____ - _____ Ext. _____

Project Name: _____ Bid #: _____ Date: _____

Project Manager Approval: _____

BID Compliance Approval: _____

Current Subcontractor: _____ Certification #: _____

Scope of Work: _____

Please indicate reason for change by checking one or more of the following boxes:

- Increase or Decrease in the Scope of Work
- Poor performance by the subcontractor, sub-consultant, vendor, or supplier
- Subcontractor is unable or unwilling to perform the work
- Subcontractor does not have the equipment or workforce to perform the work
- Other (please explain): _____

Date Subcontractor Notified of Change: _____

Representative that notified Subcontractor: _____

Original Amount (\$)	% of Total	Revised Amount (\$)	% of Change	Net Effect on Total (\$)

Next steps:

- 1. E-mail this completed form prior to execution of any changes to City of Dallas Business Inclusion and Development Staff at gfe@dallascityhall.com and Project manager for their signature and final approval.**

Failure to comply with this provision could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.



Payment to Subcontractors/Suppliers

Page ____ of ____

Instructions: **Block 1** - List the project name. **Block 2** - Describe the bid item or give a brief description of the subcontract or the supplies provided in. **Block 3** - List the subcontractor or supplier name. M/WBE certification number (if applicable) and address. List the subcontract or supply amount. **Block 5** - List the amount due and payable with this pay estimate. **Block 6** - List the total amount paid to the subcontractor/ supplier to date. **Block 7** - Make comments, if any, on the subcontractor/supplier performance in Block 7.

BOTH the GENERAL CONTRACTOR and the SUBCONTRACTOR/SUPPLIER MUST SIGN AND DATE THIS FORM

1. Project Name: _____

2. Bid Item/Description included in the subcontractor's/supplier's work: _____

3. Subcontractor/Supplier: _____

4. Subcontract/supply amount: \$ _____

M/WBE Certification Number: _____

5. Amount due with pay request:
(This amount is due and payable with this pay estimate.)

Address:

\$ _____

6. Total amount paid to subcontractor to date:
(This amount has been PAID to the subcontractor.)

\$ _____

7. Comments on subcontractor's/supplier's performance: _____

ALL SIGNATURES MUST BE IN BLUE INK

Officer's Signature

Title

Contractor

Date

Officer's Signature

Title

Subcontractor

Date

Subcontractor: DO NOT SIGN THIS FORM UNLESS No. 5 - TOTAL DUE, AND No. 6 - TOTAL AMOUNT PAID ARE COMPLETED CORRECTLY.